

THE CARNEGIE TRUST FOR THE UNIVERSITIES OF SCOTLAND

ASSISTANCE WITH THE PAYMENT OF FEES

The scheme derives from the intention of the Trust Founder, Andrew Carnegie, 'to render attendance at the Universities of Scotland and the enjoyment of their advantages more available to the deserving and qualified youth of Scotland to whom the payment of fees might act as a barrier'.

The Trustees, having regard to the provision of the Trust Deed, have established the following regulations:

- 1 Application can be made only in respect of study at one or other of the Scottish Universities and, in all cases, courses of study acceptable for Trust support must be directly connected with the acquisition of a **first** Degree from a Scottish University. Access courses and those for second first degrees, postgraduate qualifications and sub-degree qualifications cannot be supported nor can those for Open University Degrees. Claims must be made only in respect of University fees. Claims for maintenance cannot be considered.
- 2 Applicants may receive either the full fees for the relevant year of study or such part thereof as may appear appropriate having regard to all the circumstances disclosed.
- 3 Applicants must be of Scottish birth or extraction (at least one parent born in Scotland), or must have had at least two years' education at a secondary school in Scotland.
- 4 No course of study will be recognised for fee assistance unless the applicant is required to become a matriculated student before starting the course.
- 5 Applicants must normally have passed the examinations relating to the previous stage of their curriculum before being eligible for further assistance. Assistance will not normally be given to students whose Students' Allowance or Local Education Authority awards have been withdrawn or suspended owing to examination failure or where the applicant has withdrawn from a course. If a claim is submitted by such applicants, full particulars must be given of any exceptional circumstances that may be held to account for such failure or withdrawal.
- 6 Claims from applicants over the age of thirty can only be considered if the Trustees, are satisfied that exceptional circumstances might be held to have prevented attendance at a University at the normal age, and such applicants must give this information.
- 7 Applications should be made on the accompanying form and returned to the address overleaf after April 1st in the year in which the course starts. The Trust requires that admission to the course has been confirmed by the University. Individual claims will not be acknowledged, but applicants will be notified as soon as reasonably possible after submission of the claim. No claims can be considered after October 1st unless a satisfactory explanation for lateness is given.
- 8 A voucher for the appropriate amount will be sent to the successful applicants along with the letter of award. These vouchers should be presented to the University at the appropriate time.

GUIDANCE FOR APPLICANTS. Applicants must read the following notes before completing the application form. Application forms not completed in accordance with the notes below may not be submitted to the Trustees for consideration.

All applicants must give details of their academic record and merit, including school achievement, and must furnish the names of two referees who are familiar with the application and willing to give the Trust a confidential account of academic performance.

It must be further shown, to the satisfaction of the Trustees, that the requirement to pay fees is likely to produce such an element of hardship as might prevent study for a degree, taking all the relevant personal circumstances of the applicant into account.

Applicants who have not secured acceptance for the course of their choice will not be considered until they are in a position to sign, as the form requires, that they have been admitted.

Applicants who have also applied to some body other than the Trust, will not be given a Trust decision until the outcome of such other claims has been notified. Responsibility for notifying the Trust rests with the applicant.

Applicants should state why they think the Trust should provide assistance, having regard to the requirements of both merit and hardship and explaining why they wish to pursue the course for which they have been admitted. (This can be detailed on page 4 of the application form or on a separate sheet).

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